

FREDERICK COUNTY
Local Emergency Planning Committee (LEPC)
Meeting Minutes

DATE: Monday, April 8, 2019

LOCATION: Public Safety Training Facility
5370 Public Safety Place
Frederick, MD

ATTENDEES: Sue Barthol, FC-DPW; Rohan Brown, FC-DEP; Chris Ciucci, AstraZeneca; Rhonda Cunningham, FC-DEP; Dennis Dudley, FC-DEP; Kristie Dutrow, FC-ECC; Brian Easterday, FC-ECC; Jim Egros, MSP; Milton French, BPD; Todd Johnson, FCHD; David Johnston, DHS; Netra Karkee, Saputo Dairy; Craig Kuhn, Red Cross; Ronald Kunz, NIH; Phil Lambert, FC-ECC; Robert McNamara, Trans-Tech, Inc.; Aaron Ramsburg, Wegmans; Phillip Stoker, Ft. Detrick Police;

Chairman Dennis Dudley called the meeting to order at 0836 hours.

INTRODUCTION AND WELCOME OF LEPC MEMBERS AND GUESTS

All in attendance introduced themselves.

MEETING MINUTES:

- A motion was made by T. Johnson and seconded by P. Lambert that the minutes of the January 14, 2019, meeting be accepted as presented. The motion passed unanimously.

COMMITTEE REPORTS:

- External Sub-Committee
 - DHS presentation next meeting on Chemical Facility Anti-Terrorism Standards (CFATS) – CFATS is the Nation's first regulatory program focused specifically on security at high-risk chemical facilities. The Department of Homeland Security (DHS), through the Infrastructure Security Compliance Division (ISCD), administers the CFATS program by working with facilities to ensure they have security measures in place to reduce the risks associated with certain hazardous chemicals, and prevent them from being exploited in a terrorist attack.
- Internal Sub-Committee
 - Discussed putting meeting on Eventbrite. Will be having an evening LEPC meeting in September at Winchester Hall.

OLD BUSINESS or INFORMATION:

- NRC Notifications – R. Cunningham gave 1 report of NRC Notifications.
- Frederick Keys Preparedness Night August 21st: We will be having another preparedness night at the Keys. There will be tables available like last year. Any agencies interested in reserving a table please contact Rhonda or Dennis.

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NEW BUSINESS

- Emergency Preparedness Seminar – April 13th – The next seminar will be July 1st.
- Infrastructure Protection Certificate Program
 - ✓ Supports the Hazard Mitigation Plan update and Identification of Critical Infrastructure and protection plans. We are getting ready to update the Hazard Mitigation Plan. We are starting the process early. The plan needs to be updated in 2020. Dennis will let you know when registration begins for the classes listed below.
 - ✓ AWR 213/MGT 310 – Jan 28-30, 2020
 - ✓ MGT315/414 – Mar 10-12, 2020

ROUNDTABLE:

- T. Johnson
 - Upcoming community medication disposal events to be held on June 8, September 28, and December 14, 2019. Information is on the FCHD website and our partner organizations are MSP and DFRS.
 - Collection boxes are always at various locations around the county with sites and hours noted on the FCHD website.
- D. Johnston
 - DHS is currently working with Dennis on the MJIED (Complex Coordinated Attack) initiative in Frederick County.
 - Have a DHS sponsored (no-cost) Bombing Prevention Awareness Course coming up on April 17, 2019 at Johns Hopkins APL (see attached flyer & registration instructions).
- R. McNamara
 - The first week of March Trans-Tech had their surveillance audit for ISO 14001 (ISO 14001 is the Environmental and Emergency Preparedness Certification). It was completed with no findings for the second year in a row.
- C. Ciucci
 - AstraZeneca has a tabletop exercise setup with Frederick Fire and AZ Leadership in the 9th of May.
- M. Frech
 - Brunswick is planning to join the AT&T Wireless FirstNet program and was wanting feedback related to the plan
- S. Barthol
 - DPW will be holding a COOP exercise for April 9th.
 - The Disaster Debris Management Plan was developed by a consultant several years ago but never formally adopted. It has been sent to the divisions who have a role in it for review and comment by May 3rd, prior to finalizing.
 - This week is National Work Zone Awareness Week, the theme of which is “Drive Like You Work Here.” The County Executive held a proclamation ceremony, which was videotaped for broadcast on FCG TV, on April 2nd.

Respectively submitted by Rhonda Cunningham, Secretary.

Next Meeting: July 8, 2019, 8:30 am, PSTF, Room 126